

JAN 11 2016

State of Texas  
County of Panola

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

On this 14th day of December, 2015, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

- |                      |                           |
|----------------------|---------------------------|
| LeeAnn Jones         | County Judge              |
| Ronnie LaGrone       | Commissioner, Precinct #1 |
| John Gradberg        | Commissioner, Precinct #2 |
| Frank R. Langley, Jr | Commissioner, Precinct #3 |
| Dale LaGrone         | Commissioner, Precinct #4 |

And none was absent, constituting a quorum of the Court. Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

**PRAYER:** Commissioner Ronnie LaGrone gave the prayer.

**OPEN MEETING:**

**1. CITIZEN COMMENTS:**

There were no citizen comments.

**2. COMMISSIONERS' REPORTS:**

There were no Commissioners' reports.

**3. COUNTY JUDGE'S REPORT:**

County Judge LeeAnn Jones reported that the County received a rebate check from BuyBoard for \$4,500.00 due to purchases made through BuyBoard during the 2014-2015 fiscal year. Also, Judge Jones reminded those present that parking in the back of the Judicial Center will not be available on Tuesday, December 15 because a new generator is being delivered to the Sheriff's Office.

**4. CONSENT ITEMS:**

**PERSONNEL**

- a. To record the termination of Delilah Williams who worked as a Communications Officer for the Panola County Sheriff's Department, from June 25, 2015 to November 23, 2015.
- b. To record an increase in salary to \$14.63 per hour for Donna Burchett, part-time Deputy Clerk with the Panola County Tax Office, effective December 14, 2015.
- c. To record the employment of Leslie Gough as the Reference Librarian with the Sammy Brown Library effective December 15, 2015 (upon successful completion of physical and drug screen) at the rate of \$14.63 per hour.

- d. To record the separation of Larry Bozeman as a part-time Operator with the Panola County Road and Bridge Department, Precinct #3, effective December 2, 2015 at 5:00 PM.

#### ROAD & BRIDGE

- a. To approve and record a request by Hollands Quarter Water to place a 1" line within the right-of-way of Panola County Road #279.
- b. To accept and record a donation of 110 yards of SB-2 from Memorial for use by the Panola County Road and Bridge Department on Panola County Road #441.

#### MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of November, 2015.
- b. To approve and record 2015 Budget Amendment No. 24.
- c. To approve and record 2015 Budget Amendment No. 25.
- d. To record Certificate of Course Completion from the Attorney General for Public Information Act for Panola County Clerk Bobbie Davis.
- e. To approve and record the transfer of one (1) 2015 Chevy Tahoe PPV VIN #1GNSK2EC3FR576940 from Panola County Constable #1 & #4 to Panola County Sheriff's Department; and to transfer one (1) 2015 Chevy Truck PPV VIN #3GCUKPEC9FG416589 from Panola County Sheriff's Department to Panola County Constable #1 & #4.
- f. To record Panola County Criminal District Attorney Hot Check Fee Budget, State Forfeiture Budget, State Apportionment Budget, and State Longevity Pay Supplement Revenues Budget for Fiscal year 2016.
- g. To approve and record Panola County Criminal District Attorney CDA Federal Forfeiture Revenues Budget for Fiscal Year 2016.

#### REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Treasurer Joni W. Reed; Panola County Reserve Deputy Constable #2 & #3 Andy Favors; Panola County Reserve Deputy Constable #1 & #4 Robert Fleming; PCSD Corporal Christina Cain-Jones; PCSD Corporal Shelly Avery; PCSD Corporal Devon Edgmon; PCSD Corporal Matthew Pierce; PCSD Detention Officer Calahan Malone; PCSD Detention Officer William C. Dickerson; and PCSD Communications Officer Helen Thompson.

Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to approve all the Consent Items. The motion passed unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

5. Commissioner Dale LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE COPY OF BILLS ATTACHED.
6. A presentation by Jennifer Myers, representing the Panola County Aquatics Coalition, was heard regarding the need for a year-round aquatics center for Panola County. SEE INFORMATION ATTACHED.
7. County Judge LeeAnn Jones presented a Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2014 to County Auditor Sidney Burns and Assistant Auditors Jennifer Stacy and Brooke Lipsey.
8. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to award the bid for aviation gasoline 100LL and Jet A Fuel for the Panola County Airport-Sharpe Field for Fiscal Year 2016 to **Avfuel Corporation**. The motion passed unanimously. SEE COPY OF BID ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to adopt Order #2015-15 claiming an exemption from competitive bidding for fiscal year 2016 for medical treatment for various offenders housed in the Panola County Detention Center and for indigent residents who qualify pursuant to Texas Local Government Code, Section 262.024(a)(2) and (4). The motion passed unanimously. SEE COPY OF ORDER ATTACHED.
10. Commissioner Frank R. Langley, Jr. moved and Commissioner Ronnie LaGrone seconded the motion to adopt Order #2015-16 claiming an exemption from competitive bidding for fiscal year 2016 for electric power, gas, water and other utility services. The motion passed unanimously. SEE COPY OF ORDER ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to adopt Panola County Resolution #2015-17 claiming exemption from competitive bidding and competitive proposal requirements for fiscal year 2016 for food purchases for the Panola County Detention Center. The motion passed unanimously. SEE COPY OF ORDER ATTACHED.
12. Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to approve a proposal from American Elevator Technologies for maintenance of the county elevators for a one (1) year period commencing January 1, 2016 for the elevator located in the Panola County Courthouse and the elevator located in the Panola County Judicial Center. The motion passed unanimously. SEE COPY OF CONTRACT ATTACHED.
13. Commissioner Dale LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to approve a proposal from Fire & Safety Equipment for fire extinguisher services for a one (1) year period commencing January 1, 2016. The motion passed unanimously. SEE COPY OF CONTRACT ATTACHED.
14. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve a proposal from S & W Filter Service for a one (1) year period commencing January 1, 2016. The motion passed unanimously. SEE COPY OF CONTRACT ATTACHED.
15. Commissioner Frank R. Langley, Jr. moved and Commissioner Ronnie LaGrone seconded the motion to approve a proposal from Advanced Pest Technology for pest control for the Courthouse, Panola County Judicial Center, Panola County Sheriff's Department, Probation Offices, Panola County Detention Center, College Street Annex and Panola

- County Road and Bridge Warehouse for a one (1) year period commencing January 1, 2016. The motion passed unanimously. SEE COPY OF CONTRACT ATTACHED.
16. Commissioner Ronnie LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to approve a proposal from Mutual Sprinklers for wet pipe sprinkler system maintenance and inspection services for the Panola County Judicial Center and the Panola County Detention Center for a one (1) year period commencing January 1, 2016. The motion passed unanimously. SEE COPY OF CONTRACT ATTACHED.
  17. Commissioner John Gradberg moved and Commissioner Dale LaGrone seconded the motion to approve a proposal from Stewart and Stevenson for preventive maintenance on generators for the Panola County Courthouse and Detention Center for a one (1) year period commencing January 1, 2016. The motion passed unanimously. SEE COPY OF CONTRACT ATTACHED.
  18. Commissioner Frank R. Langley, Jr. moved and Commissioner Ronnie LaGrone seconded the motion to approve a proposal from Universal Time Equipment Company for the 2016 annual inspection and testing of fire alarm systems at the Panola County Courthouse, Panola County Judicial Center, Panola County Sheriff's Department and Panola County Detention Center. The motion passed unanimously. SEE COPY OF CONTRACT ATTACHED.
  19. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to adopt the Payment Schedule for Election Workers in elections supervised by Panola County including election judges, alternate election judges and election clerks for fiscal year 2016. The motion passed unanimously. SEE COPY OF SCHEDULE ATTACHED.
  20. Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to adopt the Payment Schedule for Petit Jurors and Grand Jurors for fiscal year 2016. The motion passed unanimously. SEE COPY OF SCHEDULE ATTACHED.
  21. Commissioner John Gradberg moved and Commissioner Dale LaGrone seconded the motion to adopt Order #2015-18 designating a day of the week for regular meetings of the Commissioners' Court each month. The motion passed unanimously. SEE COPY OF ORDER ATTACHED.
  22. Commissioner Ronnie LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to adopt Resolution #2015-02 regarding the County's Investment Policy. The motion passed unanimously. SEE COPY OF RESOLUTION ATTACHED.
  23. Commissioner Ronnie LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to appoint Mr. Steve Conroy and Mr. Cliff Todd to the Panola County Airport-Sharpe Field Advisory Board for two year terms commencing January 1, 2016 and ending December 31, 2017. The motion passed unanimously. SEE COPY OF APPOINTMENT LETTER ATTACHED.
  24. Commissioner Frank R. Langley, Jr. moved and Commissioner Dale LaGrone seconded the motion to appoint Mr. Palmer Fuselier and Mrs. Rebecca Joffrion to the Panola County Emergency Services District No. 1 Board of Fire Commissioners for two year terms commencing January 1, 2016 and ending December 31, 2017. The motion passed unanimously. SEE COPY OF APPOINTMENT LETTER ATTACHED.
  25. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to adopt Order #2015-19 with regard to committing fund balances in compliance with GASB-54. The motion passed unanimously. SEE COPY OF ORDER ATTACHED.
  26. Commissioner Ronnie LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to submit a project to the East Texas Rural Planning Organization. The


proposed project will be the addition of a red light in Clayton, at the intersection of SH 315 and FM 1970, suggested by Commissioner Ronnie LaGrone. The motion passed unanimously. SEE COPY OF PROPOSAL ATTACHED.

27. Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to approve an increase in salary to \$15.92 per hour for Rolando Harris, a Truck Driver with the Panola County Road and Bridge Department, Precinct #1, effective December 26, 2015. The motion passed unanimously. SEE COPY OF PERSONNEL CHANGE REQUEST ATTACHED.
28. Commissioner John Gradberg moved and Commissioner Ronnie LaGrone seconded the motion to approve the purchase of a 2014 John Deere 210G LC Trackhoe from Doggett Machinery through BuyBoard for the Panola County Road and Bridge Department, Precinct #2, to be invoiced and picked up after January 1, 2016. The motion passed unanimously.
29. Commissioner Dale LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to approve a quote from Davis Fence Company for completing the fence at the Panola County Road and Bridge Department Warehouse Yard. The motion passed unanimously. SEE COPY OF QUOTE ATTACHED.
30. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to declare 300 discarded used tires as surplus property from the Panola County Road and Bridge Department. The motion passed unanimously.
31. Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to approve a quote from Harrison County Glass for three windows to be replaced in the 123<sup>rd</sup> Judicial District Judge's, Panola County Court at Law and Court Coordinator offices in the Panola County Judicial Building. The motion passed unanimously. SEE COPY OF QUOTE ATTACHED.
32. Commissioner Frank R. Langley, Jr. moved and Commissioner John Gradberg seconded the motion to approve a network subscription proposal from COPsync for Panola County Constable, Precinct #2, Mitch Norton. The motion passed on a vote of 3-2-0. Commissioners Ronnie LaGrone and Dale LaGrone voted no. SEE COPY OF PROPOSAL AND INFORMATION ATTACHED.
33. Commissioner Frank R. Langley, Jr. moved and Commissioner Ronnie LaGrone seconded the motion to approve commercial property, equipment, vehicle and liability insurance coverage offered through the Texas Public Entity Group Interlocal Agreement Self-Insurance League pursuant to Chapter 791 of the Texas Government Code. The motion passed unanimously. SEE COPY OF PROPOSAL ATTACHED.
34. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to approve a Change Order and Amendment No. 2 to the BIS Digital, Inc. contract for courtroom technology. The motion passed unanimously. SEE COPY OF CHANGE ORDER AND AMENDMENT ATTACHED.

The meeting was then adjourned.

Dated this 14th day of December, 2015.

  
\_\_\_\_\_  
LeeAnn Jones, County Judge, Panola County, Texas

  
\_\_\_\_\_  
Bobbie Davis, County Clerk, Panola County, Texas